



RLM FOUNDATION'S OXFORD WORLD SCHOOL

(Affiliated To CBSE, Affiliation No - 1131170)

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Cir No : - OWS/PUN/EPTA-01/24-25

19th Sep 2024

NOTICE OF 1st EXECUTIVE COMMITTEE MEETING OF PARENT-TEACHER ASSOCIATION-OXFORD WORLD SCHOOL 2024-25

To

Members of Executive Committee

Sub: Meeting of the Executive Committee

Sir/Madam,

The 1st meeting of the Executive Committee of the Parent Teacher Association of Oxford World School for the academic year 2024-25 will be held on **Saturday, 28th September 2024, at 10:30 AM** via the virtual platform of Google Meet. You are kindly requested to make yourself available for this meeting. The virtual format has been organized for the convenience of all EPTA members and to ensure the required quorum for the meeting.

As per the provision of Rule 8(3) of the Maharashtra Educational Institution (Regulation of Fee), Rules, 2016, the meeting will only be conducted if at least one-third of the total members are present, with more than fifty percent of the parent members in attendance. If the quorum is not fulfilled, the Chairperson of the committee shall adjourn the meeting for half an hour. No business will be transacted unless the quorum is met, and in such a case, the meeting will be cancelled and recalled after fifteen days, following the process mentioned in these rules. The agenda for the meeting is appended for your reference.

We look forward to your participation and to a fruitful collaboration in the year ahead.

Warm regards

Dr. Kavita K Roy

Chairperson

Executive Committee, PTA

Email Id: principal@oxfordworldschool.com

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Address: Opposite Panchshil Towers, Kharadi Annex, Pune-412207

Agenda:

1. Introduction of the members of the Executive Committee.
2. Reading the Maharashtra Educational Institutions (Regulation of Fees) Act, 2011 and the rules made thereunder (only the headings to be read out and parents can be informed to go through the document available in the ethernet)
3. Constitution of the Executive Committee (One Secretary to be nominated by the Chairperson from among the teachers, one Vice-Chairperson to be selected from the parent representatives, one Joint Secretary from the teachers and one Joint Secretary from the parent representatives)
4. Adoption of Bye-laws of the PTA of Oxford World School
5. Status Report on Academic and Administrative Operations from April to September, 2024-25.
6. Maharashtra Act No III of 2020
7. Vote of thanks