



RLM FOUNDATION'S OXFORD WORLD SCHOOL

(Affiliated To CBSE, Affiliation No - 1131170)

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Cir No : - OWS/PUN/EPTA-01/23-24

31st Oct 2023

NOTICE OF 1st EXECUTIVE COMMITTEE MEETING OF PARENT-TEACHER ASSOCIATION-OXFORD WORLD SCHOOL 2023-24

To

Members of Executive Committee

Sub: Meeting of Executive Committee

Sir / Madam,

The 1st meeting of the Executive Committee of the Parent Teacher Association of Oxford World School (2023-24) will be held on Saturday, 4th Oct 2023 at 10:00 am via virtual platform of Google Meet. You are requested to make yourself available for this meeting.

As per the provision of rule 8(3) of the Maharashtra Educational Institution (Regulation of Fee), Rules, 2016, the meeting will be conducted only if at least one – third members of the total strength are present and provided that more than fifty percent of the parent members of the total number of parent-members are present. If the quorum is not fulfilled, the Chairperson of the committee shall adjourn the meeting for half an hour. No business will be transacted in the meeting unless there is a quorum. The meeting will be cancelled and will be recalled after fifteen days by following the process mentioned in these rules.

The Agenda is appended for your ready reference.

Looking forward to a fruitful collaboration in the year ahead.

Warm regards

Dr. Kavita K Roy

Chairperson

Executive Committee, PTA

Email Id: principal@oxfordworldschool.com

Website: www.oxfordworldschool.com

Address: Opposite Panchshil Towers, Kharadi Annex, Pune-412207

Agenda:

1. Introduction of the members of the Executive Committee.
2. Reading the Maharashtra Educational Institutions (Regulation of Fees) Act, 2011 and the rules made thereunder (only the headings to be read out and parents can be informed to go through the document available in the ethernet)
3. Constitution of the Executive Committee (One Secretary to be nominated by the Chairperson from among the teachers, one Vice-Chairperson to be selected from the parent representatives, one Joint Secretary from the teachers and one Joint Secretary from the parent representatives)
4. Adoption of Bye-laws of the PTA of Oxford World School
5. Status Report on Academic and Administrative Operations from April to September, 2023-24.
6. Maharashtra Act No III of 2020
7. Vote of thanks