



RLM FOUNDATION'S  
**OXFORD WORLD SCHOOL**

(Affiliated To CBSE, Affiliation No - 1131170 )

A/P - Wagholi, Tal - Haveli, Dist Pune - 412207. Contact No: +91 7263000509 /+91 7263000401

**YELLOW CARD**

**Name of the Student:** .....

**Class & Section:** .....

**Previous Record of Misconduct:** .....

.....

.....

**FIRST WARNING**

**Date & Time:** .....

**Nature of Misconduct:** .....

.....

**Action Taken:** .....

.....

**Parent Statement:** I have read the complaint against my ward.....

Of class.....and I request the school authorities that as it is his/her first serious complaint he/she may kindly be excused. I assure the school authorities that in future such misconduct will not be repeated.

**My ward.....has been given first warning.**

.....

**Signature of the Parent.**

**Name of the parent:** ..... **Relation:** .....

**Date:** .....

**First Warning** issued to.....of class.....for

Gross misconduct (details mentioned above)

.....

**Signature of the Discipline In charge** **Principal**

**Name of the Discipline In charge:** .....



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**SECOND WARNING**

**Previous Record of Misconduct:** .....

**Date & Time:** .....

**Nature of Misconduct:** .....

**Action Taken:** .....

**Parent Statement:** I have read the complaint against my ward.....  
Of class.....and I request the school authorities that as it is his/her second serious complaint  
he/she may kindly be excused. My ward.....has been given second warning. First  
warning was issued to him/her on ..... I assure the school authorities that in future  
such misconduct will not be repeated.

**Signature of the Parent.**

**Name of the Parent:** ..... **Relation:** .....

**Date:** .....

**Second Warning** issued to.....of class.....for  
Gross misconduct (details mentioned above)

.....  
**Signature of the Discipline Incharge**

**Name of the Discipline Incharge:** .....

.....  
**Principal**



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**RED CARD**

Name of the Student: .....

Class & Section: .....

Previous Record of Misconduct: .....

.....

.....

**FIRST INSTANCE OF SUSPENSION**

Date & Time: .....

Nature of Misconduct: .....

.....

Action Taken: .....

.....

.....of class ..... Is suspended from school for gross misconduct (mentioned above) from.....to.....He/she would report to the school authorities on.....

.....

.....

Signature of Discipline Incharge: .....

Witnesses:

1. .... 2. ....

Signature

Signature

Name: ..... Name: .....

Designation: ..... Designation: .....

**Parent's Statement:** I have read the complaint against my ward.....  
of class.....My ward was given two warning earlier. First warning was issued to him/her  
on.....and the second warning was issued on.....I assure the school authorities that in future  
such misconduct will not be repeated. My ward .....has been suspended  
from the school from .....to.....and we have been asked to report to the  
school authorities on.....

.....

.....

**Signature of the Parent.**



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Date: .....

## SECOND INSTANCE OF SUSPENSION

Previous Record of Misconduct: .....

.....  
.....

Date & Time: .....

Nature of Misconduct: .....

Action Taken: .....

.....of class ..... Is suspended from school for gross misconduct (mentioned above) from.....to.....He/she would report to the school authorities on .....

Signature of Discipline Incharge: .....

Witnesses:

1. ....

Signature

Name: .....

Designation: .....

2. ....

Signature

Name: .....

Designation: .....

**Parent's Statement:** I have read the complaint against my ward.....of class.....My ward has been given two warnings earlier. First warning was issued to him/her on .....and the second warning was issued on .....Also in the first instance he/she was suspended from the school from.....to.....My ward .....has again been suspended from the school from.....to..... and we have been asked to report to the school authorities on ..... I assure the school authorities that in future such misconduct will not be repeated. In case the misconduct is repeated he/she may be expelled from the school.

Signature of the Parent.

Name of the Parent: ..... Relation: .....