

OXFORD WORLD SCHOOL

Tal. Haveli, Wagholi, Pune, Maharashtra 412207

Minutes of the 1st Executive Committee of Parent Teacher Association (EPTA) Meeting
Academic Year 2021-22

MINUTES OF MEETING

VENUE: Virtual Meeting over ZOOM

Day and Date: Saturday, 21st August 2021

Time: 4:00 pm

Members Present

Sr. No	Name Of The Committee Members	Designation In Committee	Grade
1	Dr. Kavita K Roy	Chairperson / Principal	-
2	Mrs. Meghna Deshpande	Parent Representative	Grade 1
3	Mr. Aditya Bhatnagar	Parent Representative	Grade 2
4	Mrs. N.A Nithya	Parent Representative	Grade 4
5	Mrs. Varsha Dinesh Samudrala	Joint Secretary / Parent Representative	Grade 6
6	Dr. Ankush Lawande	Vice - Chairperson / Parent Representative	Grade 7
7	Mrs. Ayesha Sayyed	Teacher Representative	Grade1
8	Mrs. Rohini Ghule	Teacher Representative	Grade 2
9	Mrs. Bhawana Chhagnani	Teacher Representative	Grade 3
10	Mrs. Megha Saxena	Teacher Representative	Grade 4
11	Mrs. Shubham Ravi Chaturvedi	Teacher Representative	Grade 5
12	Mrs. Erica Amit Salve	Teacher Representative	Grade 6
13	Mrs. Manisha Singh	Secretary / Teacher Representative	Grade 7

Member Absent

1	Mrs. Sumaiya Mulla	Parent Representative	Grade 3
2	Mrs. T Rajalakshmi	Joint Secretary / Parent Representative	Grade 5

The meeting was called to order and commenced at 4:00 pm after ascertaining the presence of the required quorum. The Chairperson informed the committee members regarding the absence of Mrs. Sumaiya Mulla and T. Rajalaksmi.

Welcoming Members: Kavita K Roy, Principal and Chairperson, extended a warm welcome to all the members of the Executive Committee of the PTA of Oxford World School for the academic year 2021-2022. The Chairperson noted that the requisite quorum for the meeting was present and called the meeting to order. She tabled the agenda as circulated along with the Notice of the Meeting to all the members. The meeting unanimously adopted the Agenda for the First Executive Committee Meeting of the PTA.

Agenda:

1. Welcoming the members of the Executive Committee.
2. Introduction of the members of the Executive Committee.
3. Reading the Maharashtra Educational institutions (Regulation of Fee) Act, 2011 and the rules made there under.
4. Constitution of the Executive Committee
5. Adoption of Bye laws of the Oxford World School.
6. introduction of various committees and role of PTA members in functioning of these committee
7. Impact of COVID-19 Pandemic on School Schedule – Online Classes, Assessment Policy, Co-Curricular Activities and latest government notification and curriculum implications.
8. Vote of Thanks

Introduction of the members of the Executive Committee: The meeting commenced with the introduction of all parent representatives and teacher representatives.

Reading the Maharashtra Educational Institutions (Regulation of fees) Act, 2011 and the rules made thereunder with respect to the formation, rules and responsibilities of the EPTA. Mrs. Megha Saxena, Teacher Representative read out the Act and the rules thereunder.

Constitution of the Executive Committee: Dr. Kavita K Roy informed the meeting that the Executive Committee would be headed by the 'Principal' who is the Chairperson of the EPTA by default. The meeting unanimously nominated the following as the office bearers of the EPTA for AY 2021-22.

Adoption of Bye-laws of the Oxford World School: A show of hands confirmed the adoption of Bye-laws of the PTA that was read out by the Secretary, Mrs. Megha Saxena, Teacher Representative.

Impact of COVID-19 Pandemic on School Schedule – Online Classes, Assessment Policy, Co-Curricular Activities and latest government notification and curriculum implications:

The Chairperson informed that virtual classes are successfully implemented for all classes across Grades 1 to 7. Grades 1 and 2 have no formal assessment as per last year's Government notification with 2 to 3 sessions per day. She added that Grades 3 to 5 have 3 sessions of 40 minutes each with efforts to curb the necessity for sessions on Saturday. The CCA activities are effectively conducted along with the introduction of Inter-House Competitions. Grade 6 to 7 have 4 to 5 sessions everyday considering the curriculum and syllabus compliance and learning needs of learners. The Chairperson assured that the vertical progression is never compromised, keeping in mind the learners individual needs.

She apprised the assessments are also conducted as per the planner. For the formative Assessment the school has opted for the Objective type questions (Competency Based Questions with the weightage as 20%) the National Education Policy 2020 has affirmed the need to move from rote to competency-based learning making it more focused on developing the creative and critical thinking capacities of students to meet the challenges of the 21st century proactively. It emphasizes that learners must be equipped with the ability to solve problems and assessment must shift from testing primarily rote memorization skills to one that is more formative, is more competency-based, promotes learning and development for our students, and tests higher-order skills, such as analysis, critical thinking, and conceptual clarity.

Latest Government guidelines- With the renewed lockdown guidelines, owing to the Delta Plus variant, the Chairperson informed that the school is awaiting notification from the state government regarding opening of physical classrooms and that parents would be informed about the same. She added that the staff is being vaccinated in small batches to comply with 100% vaccination for the safety and security of the staff and in preparation for physical reopening of the school.

Curriculum Implications- The Chairperson mentioned that curriculum reviews are conducted as per the Annual Academic Planner to check on efficacy and impact of learning strategies. She assured that the school is in the process of review, keeping the possibility of the extended lockdown, screen time concerns, physical and mental wellbeing of the learners. She apprised about the effective implementation of the Adventure Experiential Sessions with 100% participation of learners.

Interaction with EPTA members: The Chairperson welcomed questions, observations, concerns, and queries from the parent representatives and opened the meeting for discussion.

Mrs. Nithya parent representative of Grade 4 and Mrs. Meghna Deshpande appreciated the efforts taken by the school during this pandemic situation for the benefits of the learners. The appreciation from the EPTA members for the quality of teaching learning was accepted by the Chairperson with humility and she acknowledged that this was possible because of the strong support extended by the parent partners. She added that the appreciation will be passed on to all the educators for their continued support, effort and guidance.

Mr. Aditya Bhatnagar parent representative of Grade 2, appreciated the efforts of the educators. He said that will be giving his feedback and suggestions in writing to the school. The appreciation from the EPTA members for the quality of teaching learning was accepted by the Chairperson, she apprised that members that these appreciations acts as a motivational booster for the team.

The Chairperson also made the EPTA members aware of the detailed follow up that the school engages in via email, telephone calls and face to face/virtual meets regularly. The commitment to deliver an individualized learning experience which caters to the needs of the 21st Century learners is never compromised at Oxford World School. The Chairperson reiterated the trust and mutual respect shared by all stake holders in this learning journey and sought continued support from the EPTA through this academic year.

Vote of Thanks: There being no other business, the meeting ended with the Chairperson thanking the members warmly for their participation and presence in the meeting. She wished everyone a safe and a healthy year ahead and ended the 1st meeting of EPTA for the academic year 2021-22. At the end she reiterated that the School is going ahead with CBSE inspection in the coming week.

